



Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

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Minutes of the Civic & Ceremonial Committee Meeting held in the Council Chamber of the Town Hall on Monday 26th February 2018 commencing at 5.30pm

Present: Cllr J Rendle (Chairman), W Burke, S Flaws, G Luxton, A Bush, C Slade, J Jordan, T Lindus, L Cruwys, D Knowles, and C Harrower.

In attendance: Town Clerk (J Vanderwolfe) and A Burnett (Town Beadle).

134	Apologies Apologies were received from Cllr A Berry (work), Cllr Miss C Slade (unwell), S Griggs (family) and N Davey (away). Resolved to accept these apologies.
135	Declaration of Interest There were no Declarations of Interest made at this stage of the meeting.
136	Minutes The minutes of the meeting held on the 4 th December 2017 were adopted as a true record; and were signed by the chairman.
137	Matters Arising There were no matters arising
138	Democratic Period No items
139	Mayors' Board The gentleman who had previously quoted for the work was now unable to undertake the work because of poor health. The Mayor and Chairman had met with a Mr Cottrell from Cottrell Joinery who could undertake this project for £4,120 plus vat. Councillors were circulated with a drawing of what the board would look like. It would fit under the window ledge so that it was near to the present board. The town clerk stated that we would need to vire across some of our budget to be able to meet this cost, however if necessary we would have to request funds from the council's general reserves. Resolved that the Mayors' Board be commissioned using Cottrell Joinery at the cost of £4,120 plus Vat.
140	Tiverton Rural District Council Chairmans' Board Agreed that this board would be offered back to MDDC, however if they did not wish to receive it then it would be offered to the Museum.

141	Silent Soldier The town clerk explained the concept of the ‘Silent Soldier’ which was a silhouette cut from black cut dibond, that can be erected to support the work of the Royal British Legion as we approach the 100 th anniversary of the end of the Great War. Members agreed to purchase tow at the cost of £250 each. It was hoped that the Tiverton Branch of the RBL and MDDC would also purchase one each.
142	Concert to Commemorate end of Great War Town clerk reported that our Events Co-ordinator is working on a number of possible acts for this concert. The Tiverton Town Band have agreed to attend. Steve Knightly, Miranda Sykes, East Devon Choral Society, Lost Sound Dartmoor Folk Choir, the Tiverton High School, Blundell’s School and the Widecombe Singers have all been approached.
143	Proclamation of the Fair It was agreed that because of the falling number of school children attending the twice a year event we would try something different this year. The first Proclamation would take place at the Feat of St James which will take place on Saturday 14 th July. The other Proclamation will take place later in the year and will be to the traditional format. The schools will be asked to state what date would be preferable to ensure a better turnout.
144	Part 2 Resolved that because of the private nature of the item to be discussed the next item be deal with under the Public Bodies (Admission to Meetings) Act 1960
145	Summary of Business Honorary Citizen The meeting elected to put three names forward to be considered by Full Council in private for the award of Honorary Citizen.
146	Next Meeting The meeting closed at 7pm The next meeting is scheduled for Monday 23 rd April at 5.30pm

Signed -----

Date -----