



# Tiverton Town Council

Town Hall, St Andrew Street, Tiverton, Devon EX16 6PG

Town Clerk: J.F. Vanderwolfe Chartered MCIPD

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## Minutes of the Civic & Ceremonial Committee Meeting held in the Council Chamber of the Town Hall on Monday 9<sup>th</sup> October 2017 commencing at 5.30pm

**Present:** Cllr J Rendle (Chairman), W Burke, S Flaws, G Luxton, L Cruwys, A Bush, C Slade, S Griggs, J Jordan, T Lindus, A Berry, D Knowles and C Harrower.

**In attendance:** Town Clerk (J Vanderwolfe) and A Burnett (Town Beadle).

**Non Attendance:** Cllr N Davey

114	<b>Apologies</b> Apologies were received from Cllr Miss C Slade who was unwell. Resolved to accept this apology
115	<b>Declaration of Interest</b> There were no Declarations of Interest made at this stage of the meeting.
116	<b>Minutes</b> The minutes of the meeting held on the 31 <sup>st</sup> July 2017 were adopted as a true record; and were signed by the chairman.
117	<b>Matters Arising</b> There were no matters arising
118	<b>Democratic Period</b> No items
119	<b>Sage VC</b> It was agreed that this event had been very good. The chairman thanked all the staff for all the hard work that had gone into arranging this event. A letter from Sir Ian Amory thanking the council for arranging the event, was read out. The chairman also thanked those involved in the road closure for their assistance.
120	<b>Perambulation of the Leat</b> All agreed that this had been a very successful event. There were a number of learning points from the event which would be useful to those organising the event in 2024. The town clerk informed the meeting that expenditure had been within the budget and it was agreed that MDCC would be given £1,000 towards their costs, which in reality should be far higher. Agreed that funds would be earmarked each year towards this event.

<b>121</b>	<p><b>Protocol Document</b></p> <p>The document had been circulated prior to the meeting with everyone invited to send in any possible amendments prior to the meeting. A discussion took place as to where the Deputy Mayor should walk in a parade. After some debate it was agreed to leave this as it was at present. The document would be circulated and adopted at the next meeting. Cllr L Cruwys was concerned about the running of the Mayor's Choosing and Annual Council Meeting; and it was agreed that there would be a rehearsal prior to the event next year. . Concerns expressed that there were not so many children attending the event now days.</p>
<b>122</b>	<p><b>Mayor's List Board</b></p> <p>The chairman stated that a number of options were being looked at that a report would be given at the next meeting.</p>
<b>123</b>	<p><b>Events</b></p> <p>The Proclamation of the Fair would take place on Thursday 12<sup>th</sup> October at 10.30am. Councillors to please meet at the Town Hall at 10.15am. Councillors should return to the Town Hall after the event.</p> <p>The Remembrance Day Service, organised by the Royal British Legion (RBL) would take place on Sunday 12<sup>th</sup> November. Councillors to meet at the Town Hall by 10.15am for a 10.30am departure.</p> <p>The Mayor had received an invitation from MDDC to join a commemoration of the end of the First World War on the 11<sup>th</sup> November in Phoenix Lane. The Mayor wished as many councillors as possible to join him. He would leave the Town Hall at 10.40am</p> <p>There would be a short service at the Cemetery Chapel on the 12<sup>th</sup> November at 9am.</p>
<b>124</b>	<p><b>Next Meeting</b></p> <p>Monday 11<sup>th</sup> December 2017 at 5.30pm</p>

Signed -----

Date